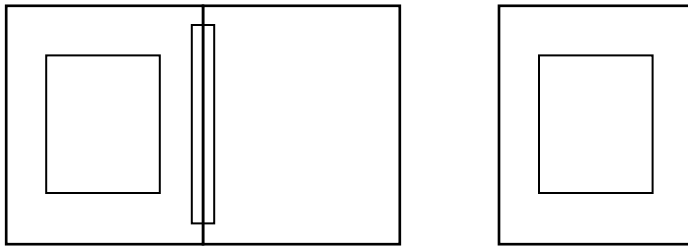


Archival Mat and Presentation Kit includes

- 4 Ply Bright White 100% Cotton Museum Board window mat bevel-cut
- 1/8" Acid-Free Foam Board Backing
- Crystal Clear bag with self-adhesive closure
- Clear Mounting corners appropriate for the print size
- Tyvek Tape for hinging Window Mat to Acid Free Foam Board Backing

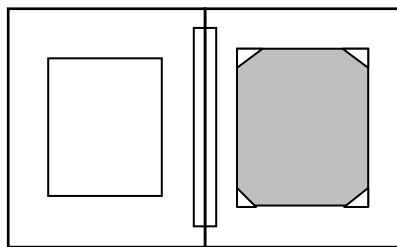
Step 1. Hinge Window Mat to Acid Free Foam Board Backing.

- Place window mat 45° bevel face down on clean work surface.
- Decide if hinge will be on long side or short side
- Position 1/8" Acid-Free Foam Board Backing next to Window Mat
- Attach the Window Mat to the Backing with Tyvek Tape
- Fold along hinge and square up the corners



Step 2. Use Mounting Corners to attach print to Board Backing.

- Position print on backing so image area is aligned in the window
- Open Window Mat without moving print. Use a slip sheet of paper and a weight if needed.
- Mark the four corners with a pencil. At this point you can lift print to insert corners.
- Place Mounting Corners on two bottom corners of print, position on pencil marks.
- Close window mat and check for alignment.
- Repeat for the two top corners
- Corners should not fit too tight, allow for expansion and contraction of paper over time.



Step 3. Use Crystal Clear bag with self-adhesive closure to protect print.